DISTRICT OF UCLUELET

MINUTES OF THE HARBOUR AUTHORITY MEETING HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE Tuesday, May 19, 2020 at 3:30 PM

Present:

Chair:

Mayor Noël

Council:

Councillors Cole, Hoar, Kemps, and McEwen attending by Zoom

Staff:

Mark Boysen, Chief Administrative Officer

Abby Fortune, Manager of Recreation and Tourism Joseph Rotenberg, Manager of Corporate Services

Nicole Morin, Corporate / Planning Clerk

Kevin Cortes, Harbour Manager

Regrets:

1 CALL TO ORDER

The meeting was called to order at 3:30 PM.

2 ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

The Harbour Authority acknowledged the Yuulu?il?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3 NOTICE OF VIDEO CONFERENCING

Delegates and meeting participants were advised that the meeting was being conducted via Zoom which may store data on foreign servers.

4 ADDITIONS TO AGENDA

4.1

There were no additions to the agenda.

5 APPROVAL OF AGENDA

5.1 May 19, 2020 Agenda

2020.2026.HA

It was moved by Councillor McEwen and seconded by Councillor Kemps
THAT the Harbour Authority approve the May 19, 2020 agenda as presented.

CARRIED.

6 ADOPTION OF MINUTES

6.1 February 18, 2020 Regular Harbour Authority Minutes

Councillor Hoar noted for Staff to remove "would" from "Mr. Bradshaw should would" on page 5 of the minutes.

2020.2027.HA

It was moved by Councillor Cole and seconded by Councillor McEwen

THAT the Harbour Authority adopt the February 18, 2020 minutes as amended.

CARRIED.

7 UNFINISHED BUSINESS

7.1 Councillor McEwen left the meeting at 3:36 PM due to technical difficulties.

Councillor McEwen returned to the meeting at 3:39 PM.

Council discussed the harbour brochure.

8 CORRESPONDENCE

8.1 Charter Fishing and Whale Watching Tours Ucluelet, Covid-19 Safe reopening Recommendations and Action Plan Paul Grimston, Castaway Charters

Council discussed Mr. Grimston's letter. Kevin Cortes, Harbour Manager, clarified the fees and moorage rates.

2020.2028.HA

It was moved by Mayor Noël and seconded by Councillor Kemps

THAT District Staff provide a report about the amount of income derived from reserve moorage, the volume of boats that use reserve moorage, and the impact of removing reserve moorage fees on harbour revenue at a future Council meeting.

CARRIED.

8.2 Financial Relief and Collaborative Efforts Regarding Nagivating COVID-19

Pat Ahern, President, West Coast Fishign Guides Association

9 INFORMATION ITEMS

9.1 COVID-19 Active Fishermen's Committee Secretariat

Council noted the importance of this document being distributed to Commercial Fishermen.

Kevin Cortes reported that he has posted notices at the Small Craft Harbour office and public restrooms.

9.2 Southern resident Killer Whales *Transport Canada, Government of Canada*

10 REPORTS

10.1 Harbour Manager Report Kevin Cortes, Habour Manager

Mr. Cortes presented the Harbour Manager Report. Council discussed the plans to improve the fish scale and boat basin signage. Mr. Cortes further noted that they will be working with the Aquarium to develop the signage.

Mark Boysen, CAO, noted that Abby Fortune is now the Recreation and Tourism Manager and will oversee the Harbour Authority.

10.2 Hello Nature Lease Abby Fortune, Manager of Tourism and Recreation

Ms. Fortune presented information to Council and noted that Staff are asking for the Harbour Authority to approve the lease. She further noted that the location will be the outside of F dock.

2020.2029.HA

It was moved by Councillor Cole and seconded by Councillor Hoar
THAT the Harbour Authority approve the lease for Hello Nature Dock as an annual contract as per charter operations.

CARRIED.

10.3 Work Plan - Ucluelet Harbour Master Plan Abby Fortune, Manager of Recreation & Tourism

Ms. Fortune presented the work plan to Council which introduced the scope of work for this project.

Council requested that Staff obtain a new timeline from Urban Systems.

2020.2030.HA

It was moved by Councillor McEwen and seconded by Councillor Hoar THAT the Harbour Authority receive the Work Plan - Ucluelet Harbour Master Plan attachment for information.

CARRIED.

10.4 Western Canada Marine Response Corporation - Harbour User Agreement (Verbal Report) Joseph Rotenberg, Manager of Corporate Services

Council discussed the proposed lease agreement.

10.5 Resolution Tracker Joseph Rotenberg, Manager of Corporate Services

Council discussed the harbour brochures and recommended that fees

be updated in the new brochure on the next round of printing.

- 11 OTHER BUSINESS
- 12 QUESTION PERIOD

 Council received three questions from Mr. Grimston.
- 13 ADJOURNMENT
 The meeting was adjourned at 4:45 PM.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, May 19, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Mayco Noël

Mayor

Mark Boysen

CAO